



Govt. of India भारत सरकार

AGRICOOOP

AGRICULTURE AND FARMERS WELFARE

कृषि एवं किसान कल्याण

File No. :- AGRI/CO/HR/RECTT./04/2025

Dated: 25/08/2025

**EMPLOYMENT NOTICE (04/2025)
REQUIREMENT OF MULTI TASKING STAFFS, CLERKS, SUPERVISORS AND OFFICERS ON
DIRECT RECRUITMENT BASIS**

Date of Commencement of Online registration/submission of application	03/09/2025
Closing date of online application	08/10/2025 (23:59 hrs.)
Tentative date of Computer Based Test (CBT)	November 2025

Since its inception in 1989, **AGRICOOOP (Agricultural Growth, Rural Income & Cooperation)** has been a trusted name in strengthening India's agriculture sector. With a vision to empower farmers and uplift rural livelihoods, AGRICOOOP has consistently worked towards promoting sustainable farming practices, improving crop productivity, and ensuring fair income opportunities for cultivators across the country.

In addition to its independent initiatives, AGRICOOOP actively collaborates on government projects, ensuring effective implementation of schemes that support farmers and rural development. Driven by a mission of growth with cooperation, AGRICOOOP continues to bridge the gap between traditional farming methods and modern agricultural advancements.

AGRICOOOP requires the following executive staffs on direct recruitment basis, as mentioned below:

S. No	Post Details	Pay Scale	General	EWS	OBC	SC/ST	Total
1.	MTS	18,000-56,900	245	28	60	42	375

2.	Supervisor	19,900-63,200	220	32	55	34	341
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3.	Clerk	19,900-63,200	170	30	70	35	305
4.	Field Officer	35,800-78,800	132	36	72	35	275
5.	Assistant Agriculture Officer	37,800-1,19,700	75	22	52	35	184
6.	Agriculture Officer	44,900-1,42,400	75	22	52	35	184
Total			917	170	361	216	1664

1. Eligibility criteria i.e. Essential Qualification(s) Maximum age shall be as under:

S.No.	Name of the Post	Pay Scale & Level	Max. Age (In yrs.)	Required qualification (Full time regular course)
1.	MTS	18000-56900	28	Class 10 th Passed.
2.	Supervisor	19900-63200	30	Class 12 th Passed.
3.	Clerk	19900-63200	30	Class 12 th Passed.
4.	Field Officer	35800-78800	30	Full time Graduation in any discipline.
5.	Assistant Agriculture Officer	37800-119700	32	Full time Graduation in any discipline.
6.	Agriculture Officer	44900-142400	34	Full time Graduation in any discipline.

Before applying, candidates must ensure that they fulfill all eligibility criteria as mentioned in the Vacancy Notice for the post(s).

The selection process will be conducted in the following stages:

Examination Round(s) – Candidates will have to appear in the examination, which may consist of aptitude, reasoning, technical, or other relevant test sections as notified.

Document Verification – Original documents will be verified to confirm eligibility. If any candidate is found ineligible at this stage, their candidature will be cancelled.

Medical Examination – Candidates who successfully clear document verification will undergo a medical fitness test. If any candidate is found ineligible at this stage, their candidature will be cancelled.

Final Selection – Only candidates who qualify in all the above stages will be considered for appointment.

1) Essential Education Qualification(s) required as indicated above against each post are mandatory.

i. Only Full Time Regular Courses will be considered.

ii. Only Indian Nationals above 18 years of age are eligible to apply.

iii. All essential qualification(s) must be from UGC recognized Indian University/ UGC recognized Indian Deemed University or AICTE approved course from Autonomous Indian Institutions/ concerned statutory council (wherever applicable). No claim of possession equivalent to a prescribed qualification shall be entertained.

iv. Candidates claiming equivalence in qualification shall be required to produce a copy of the equivalence certificate.

v. In case of Degree/ Diploma in Management qualifications where there is a mention of Dual Specialization, one of the specializations necessarily needs to be function specific for which the post has been advertised.

vi. Wherever, CGPA/ OGPA/ CPI or grade as a degree is awarded, equivalent percentage of marks should be indicated in the application as per norms adopted by the University/ Institute. Candidates will be required to submit documentary proof/certificate to this effect from the University/Institute at the time of Medical Examination, if called for the same.

vii. All eligibility criteria/experience/other conditions should be fulfilled on **03/09/2025**.

2. RESERVATION, CONCESSIONS AND RELAXATIONS (Only in case of reserved vacancy for specific category)

2.1. Candidates seeking reservation as SC/ ST/ OBC-NCL shall have to produce a certificate in the prescribed proforma, meant for appointment to posts under the Government of India, from the designated authority indicating clearly the candidate's caste, the Act/Order under which the caste is recognized as SC/ ST/ OBC-NCL and the Village/ Town the candidate is ordinarily resident of.

2.2. The OBC candidates who belong to 'Creamy Layer' are not entitled for concession admissible to OBC-NCL candidates and such candidates will have to indicate their category as 'General'.

2.3. Candidates seeking reservation as EWS shall have to produce an 'Income and Asset Certificate' valid for the current financial year, issued by a Competent Authority based on gross annual income of the previous Financial Year in the format prescribed by the Government of India. Candidates are advised to be in possession of an 'Income and Assets Certificate' as mentioned above issued on or after the start of the current financial year at the time of the Medical Examination.

2.4. Age Relaxation

S.No.	Category	Age Relaxation (In years)
1.	Scheduled Caste/Scheduled Tribes (SC/ST)	5

2.	Other Backward Class- Non Creamy Layer (OBC-NCL)	3
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- 2.5. Cumulative relaxation in age for one/more than one category (mentioned in the table above) taken together shall be admissible.
- 2.6. If the SC/ ST/ OBC-NCL/ EWS certificate has been issued in a language other than English/ Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.
- 2.7. Candidates belonging to the SC/ ST/ OBC/ EWS (if applicable) category can apply against unreserved posts, provided they meet the eligibility criteria specified for the post prescribed for unreserved candidates. In such case, the SC/ ST/ OBC/EWS candidates will not be considered for any relaxation in age and/or qualifying marks in the Computer Based Test(CBT)/Medical Examination or at any stage in the entire recruitment process, if they apply against unreserved posts.
- 2.8. The above guidelines are subject to change in view of any Government of India guidelines/ clarifications issued from time to time.
- 2.9. Maximum upper age of the candidates shall not exceed 50 years including all possible age relaxations.

3. **SELECTION PROCESS:**

- 3.1. The selection methodology will comprise a Computer Based Test (CBT).
- 3.2. Syllabus of the Computer Based Test (CBT) will be hosted on the AGRICOOP's website separately.
- 3.3. The candidates will have the option to appear for Computer Based Test (CBT) either in Hindi or English.
- 3.4. There shall be 100 questions in the Computer Based Test (CBT) and total marks shall be 100. Each correct answer shall carry 1 mark.
- 3.5. Obtaining minimum qualifying marks in the Computer Based Test (CBT) does not confer any right or claim by the candidate for being shortlisted for further consideration or the final selection, as the same depends on number of positions, ratio applied and relative performance in the respective categories.
- 3.6. **TEST CENTERS :-** Candidates have to give preference of city of their Test Center while filling online application and no change under any circumstances will be considered subsequently. However, AGRICOOP reserves the right to assign any test center, cancel or add any center. The test Center options are- **Delhi-NCR, Lucknow, Ahmedabad, Bhopal, Mumbai, Kolkata, Bhubaneswar, Ranchi, Patna and Bangalore.**

4. ONLINE FEES

Candidates should have to pay an amount at the end of the application. Only after successfully payments, your application form will be successfully submitted.

Fees Details

S.No.	Name of the Post	General	EWS/ OBC	SC/ST
1.	MTS	800	800	500
2.	Supervisor	800	800	500
3.	Clerk	800	800	500
4.	Field Officer	800	800	500
5.	Assistant Agriculture Officer	800	800	500
6.	Agriculture Officer	800	800	500

5. CHARACTER AND ANTECEDENTS

- 5.1. The success in the selection process does not confer any right to appointment unless the character & antecedents are found satisfactory after such an inquiry, that the candidate having regard to his/ her character & antecedents is suitable in all respects for appointment to the service.
- 5.2. The above requirement shall be relaxed in case of employees drawn from other Government Departments/ CPSEs/ SPSEs/ Metro/ Railways/ instrumentation of Government or on deputation/ absorption.
- 5.3. Verification of new inductee who has stayed abroad during the last five years shall be sent to Indian Embassy of concerned country. In case the stay abroad is for study/ employment, request may also be sent to Head of Department/ Institution/ previous employer, as the case may be is suing of character certificate. Clearance from any of the above authorities viz., Indian Embassy/Academic Institution or employer will be accepted for the purpose of verification of character/ antecedents.
- 5.4. The employee will be required to fill an Attestation Form, at the time of initial appointment, wherein any information suppressed or wrongly declared will render his/ her removal from service summarily, as well as make him/ her liable for other implications, as provided under the rules of the Corporation and the laws of the land.

6. EMOLUMENTS PLACE OF POSTING

- 6.1. Variable Dearness Allowance (VDA), House Rent Allowance (HRA), Perks and Allowances under Cafeteria Approach at the applicable rates shall be provided. Other Benefits and Allowances as per extant Govt. Rules.
- 6.2. The selected candidate may be posted at any office/ workplace/ Project units of AGRICOOP or any of the subsidiaries/ Joint Ventures of AGRICOOP.
- 6.3. The selected candidate may be assigned jobs/ functions/ assignments as per the business requirements, including working in shift operations.

7. TRAINING:

- 7.1. The selected candidates will undergo intensive On-the-Job training for prescribed duration before posting at the job. The Corporation has the right to enhance or reduce the training period at its discretion for any or all the trainees.

8. HOW TO APPLY:

- 8.1. Candidates are required to apply online through website www.agricoopnic.com only. No other means/mode of application will be accepted and there shall be no need to submit any hard copies of the uploaded documents.
- 8.2. Candidates are required to have a valid personal e-mail ID and valid mobile number. It should be kept active during the currency of this recruitment process. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying online. Under no circumstances, he/she should share/mention e-mail ID to/of any other person.
- 8.3. More than one application should not be submitted.

8.4. Steps to be followed:

- a) Candidates are first required to go to the AGRICOOP's website www.agricoopnic.com and click on the "Career" link.
 - b) Thereafter, he/she may open the recruitment notification titled "**Click here** for Vacancy Notice No. **04/2025**".
 - c) He/she should thoroughly go through the vacancy notification first to know the eligibility, age criteria, etc.
 - d) The candidate needs to register themselves.
 - e) From **03/09/2025** onwards candidates should fill up the application form having all the details relating to age, personal details, educational qualification etc. online in the application form. Candidates will have to upload scanned copy of: -
 - (i) Recent Passport Size Color Photo(maximum of 10KB 200K Size JPEG/JPG format)
 - (ii) Recent Scanned Signature(maximum 4KB to 30KB Size In JPEG/JPG format)
 - (iii) Category/Caste certificate(s) (OBC/SC/ST/EWS), Educational and other certificates (maximum size 10KB to 500KB and PDF format only).
- 8.5. Registration of candidate shall not make the candidate eligible for appearing in the examination. Until the payment is successfully made, the applications shall not be accepted.

- 8.6. While candidates can submit their online applications and make payment till **23:59 hrs.** on **08/10/2025**. They are advised to submit their application at least two days before the closing date so as to avoid transaction failures for any reason whatsoever.
- 8.7. Candidates should take utmost care to furnish the correct details while filling in the on-line application. **CANDIDATE CAN EDIT THE INFORMATION AT ANY STAGE BEFORE SUBMISSION OF THE ONLINE APPLICATION FORM.** Hence, candidates are advised to take a preview of the application form before submitting the same. Once the form is submitted successfully. No changes will be accepted.

9. **IMPORTANT INSTRUCTIONS**

- 9.1. While Applying for the posts, the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above on the specified dates and that the particulars furnished by him/her are correct in all respects. In case, it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms/criteria and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand canceled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
- 9.2. Caste, EWS Certificate should be as per the formats prescribed by the Government of India, for seeking reservation/relaxation etc. No other format will be acceptable. EWS vacancies are tentative and subject to further directives of the Government of India and out come of any litigation. The appointment would be provisional and subject to the Income and Asset certificate being verified through the proper channels and of the verification reveals that the claim to belong to EWS is fake/false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate. The Income and Asset Certificate issued by any one of the authorities mentioned in the prescribed format as given on our website shall only be accepted as proof of candidate's claim as belonging to EWS.
- 9.3. Candidates should keep sufficient number of same photographs in reserve for future use, which they use in the application form.
- 9.4. Request for change of mailing address /e-mail address and Mobile Number will not be entertained under any circumstances.
- 9.5. Court of jurisdiction for any dispute will be at Delhi only.
- 9.6. AGRICOOP reserves the right to fix the minimum standard/qualifying marks for selection for any/all posts.
- 9.7. Candidates must remain in constant touch with AGRICOOP's website www.agricoopnic.com for information regarding dates of CBT, result of CBT, etc. The eligible candidates may download the admit card through AGRICOOP's website www.agricoopnic.com only.
- 9.8. The link for accessing the admit card for CBT will also be sent on the registered email of the candidate. A candidate, however, has to download his/her admit card from AGRICOOP website www.agricoopnic.com only. AGRICOOP will not be responsible for any information issued/posted on any website other than AGRICOOP's, viz., www.agricoopnic.com.
- 9.9. The issue of Admit Card to appear in the CBT or the fact of having qualified in the CBT or having been placed in the final merit list will not, by itself, be a proof of the candidate's eligibility. The candidature will remain purely provisional, subject to verification of eligibility criteria and other records before or after appointment in AGRICOOP. The onus of ensuring that he/she meets all eligibility requirements rests with the candidate throughout the recruitment process. Medical Fitness Test shall be conducted **only after publication of the final merit list and document verification**, and mere inclusion in the merit list will not confer any right to appointment or compensation.

- 9.10. Bringing mobile phone/Communication device in the examination hall will be deemed GUILTY OF MISCONDUCT & suitable action including immediate expulsion of candidate from the examination hall will be taken.

As per Ministry of Human Resource Development Notification dated 10-06-2015 published in Gazette of India all the degrees/ diplomas /certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section 3 of the University Grant Commission Act 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the University Grants Commission. Accordingly, unless such Degrees are recognized for the relevant period when the candidates acquired the qualification, they will not be accepted for the purpose of Educational Qualification.

- 9.11. As per UGC (Open and Distance Learning) Regulations, 2017 published in official Gazette on 23-06-2017, under Part-III(8)(v), the programmes in engineering, medicine, dental, nursing, pharmacy, architecture and physiotherapy medical care not permitted to be offered under Open And Distance Learning mode. However, B. Tech. degree/ diploma in Engineering awarded by IGNOU to the students who were enrolled up to academic year 2009-10 shall be treated as valid, wherever applicable. Further B. Tech Degree through correspondence cum contact mode, awarded by JNTU Hyderabad to students who admitted up to academic year 2009- 2010 shall be treated as valid. Degrees in engineering awarded to students who were enrolled during the academic years 2001-2005 with the following deemed-to-be universities shall be treated as 'valid' only if they have passed the prescribed examination, jointly conducted by AICTE-UGC.

- (i). JRN Rajasthan Vidyapeeth, Rajasthan
- (ii). Institute of Advanced Studies Education, Rajasthan (IASE)
- (iii). Allahabad Agricultural Institute, (AAI)
- (iv). Vinayaka Mission's Research Foundation, Tamil Nadu, (VMRF)

- 9.12. The students who enrolled with Professional Bodies /Institutions on or before 31st May 2013 for Technical Courses which were duly recognized by MHRD with permanent recognition on or before 31st May 2013, have been recognized by AICTE for equivalence for all purposes including Higher Education and Employment. However, such recognition has not been granted to those of students enrolled in such courses on or after 1st June 2013.
- 9.13. AICTE do not recognize the qualification acquired through distance mode at Diploma, Bachelors and Masters level in the field of Engineering & Technology, Architecture, Town Planning, Pharmacy, Hotel Management & Catering Technology, Applied Arts and Crafts, except otherwise specifically permitted above. AICTE has not given approval for conducting Diploma Courses In Engineering through distance education mode to any technical institutions.
- 9.14. Candidates while applying for more than one post shall keep in mind that CBT test for multiple post may be held at the same date and time. Accordingly, candidates can appear in CBT test for one post only.

Candidates should refer to advertisement given in the Employment News or on AGRICOOP's website only, for the purpose of applying for the jobs. AGRICOOP has not authorized any other agency/vendor/website to publish the instant advertisement and application form or issue of admit cards online. The only and accepted mode of submission of application has exhaustively been explained above under title "How to apply". In case of any discrepancy in advertisements published in various newspapers/Employment News etc., the contents as available on AGRICOOP's website i.e. www.agricoopnic.com, will prevail. Any update, corrigendum etc. of this advertisement will be posted in AGRICOOP's website only. Hence, candidates are requested to keep in regular touch with the website, i.e. www.agricoopnic.com.

For any query kindly contact on email id info@agricoopnic.org, info@agricoopnic.net or support support@agricoopnic.net.
